



**KHSAA Legislative Process**

<p>The following is a general timetable of the actions necessary to change a KHSAA bylaw if such proposal is done through the Annual Meeting. The process is similar, but perhaps a bit shorter, for proposals passed via referendum. This process is a “best case” scenario. At any point in time, the process could be delayed due to action by one or more levels of regulatory approval.</p>	
<p>May and July Regular KHSAA Board of Control meetings. Special meetings utilized if necessary.</p>	<p>KHSAA Board of Control reviews all KHSAA rules as mandated by 702 KAR 7:065 to remain as the designated agency.</p>
<p>Labor Day or near as possible</p>	<p>Handbook posted on the KHSAA website.</p>
<p>May 1</p>	<p>Deadline for submission of Proposals by Membership.</p>
<p>Through June 1</p>	<p>KHSAA staff works with the proposal author to ensure consistent wording and develops a final strike-through underline version of document.</p>
<p>August 1</p>	<p>Proposed changes electronically mailed to Principals, Athletic Directors and Superintendents and posted on KHSAA website. Also emailed to Principals, Superintendent, Athletic Director and delegates upon receipt of designation for meeting.</p>
<p>September</p>	<p>Annual Business Meeting considers changes to KHSAA Constitution and Bylaws.</p>
<p>Subsequent Board of Control meeting(s)</p>	<p>Board of Control acts on approved changes. Board is required by the Kentucky Board of Education to evaluate each proposal and to recommend one of the following options on each item:</p> <ol style="list-style-type: none"> <li>1) Adoption by KBE</li> <li>2) Rejection by KBE</li> <li>3) Amendment by KBE</li> <li>4) Reconsideration by membership in an alternative forum (future Annual Meeting, Referendum, etc.)</li> </ol> <p>Board is to recommend action on all proposals, including those that do not achieve the necessary majority. Board has Constitutional authority to reject any change not deemed to be in the best interest of the Association.</p>
<p>November/December (approximate)</p>	<p>KBE staff accepts first documentation concerning the proposed change. The change must be submitted with a Staff Note detailing each change and three different versions of the rules, 1) changed pages only, 2) strike-through, underline version and 3) final version. These are all contingent on KBE final approval.</p>
<p>December (approximate earliest, but could be February)</p>	<p>This meeting is the first available opportunity for consideration by the Kentucky Board of Education to review the changes requested. Coupled with the changes in the annual designation of the Association as the agent to manage athletics and each change must be defended through support documentation. In addition, the Department of Education must file an intent to amend existing regulations to incorporate the changes.</p>
<p>February (approximate earliest, but could be April/May)</p>	<p>If approved by the Board of Education, the changes go to the Legislative Research Commission for Consideration, a process that generally takes between four to six months.</p>
<p>June (approximate earliest), but could be July</p>	<p>Legislative Research Commission approves rules, pending a sixty-day waiting period for public comments and hearings per 2021 legislative session. Absent any negative substantive response; the amendments are approved through Regulation Review and Approval Process through the General Assembly.</p>
<p>July/August (if all follows course and no delays are encountered)</p>	<p>Amendments take effect by being properly approved through the complete LRC regulatory review process (Administrative Regulations Review Subcommittee via KRS Chapter 13A).</p>