



ARCHERY

2022 STATE COMPETITION INSTRUCTIONS

FOR MANAGERS AND PARTICIPATING TEAMS





2022 Archery State Championship Instructions

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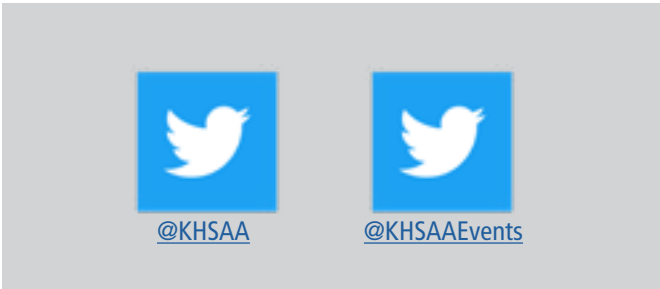


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KHSAA Staff

- Commissioner Julian Tackett
- Associate Commissioner Butch Cope
- Assistant Commissioner Darren Bilberry
- Assistant Commissioner Sarah Bridenbaugh
- Assistant Commissioner Joe Angolia
- General Counsel..... Chad Collins
- Media Relations and Publications Director Connor Link
- Information Technology Director Rob Catron
- Event Services and Social Media Jenny Elder
- Administrative Assistant/Office Manager Kara Howard
- Administrative Support Specialist Jeremy Ison
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- Physical Plant Director Roy Tatum

Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.





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BRIEF WELCOME

Congratulations on behalf of the Kentucky High School Athletic Association Board of Control and staff for advancing to the 2022 Archery State Championships which will be held April 19 in Bowling Green.

Refer to this manual and the important website links included at the end of the document to guide you through preparation for your participation.

KHSAA CONTACTS

The primary contact for archery is Assistant Commissioner Joe Angolia (jangolia@khsaa.org).

If Mr. Angolia is for some reason not available, General Counsel Chad Collins (ccollins@khsaa.org) is the backup contact.

Media, broadcast/webcast and statistics related questions should be directed to Media Relations and Publications Director Connor Link (clink@khsaa.org).

Questions may also be directed to the KHSAA offices at (859) 299-5472 and any member of the staff can refer you to the correct party.

COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic: Interscholastic Sports" document can be found at the following link: <https://bit.ly/3LteQtU>

In addition to specific guidance, this document includes guidance for all sports, officials and media. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a postseason event.

REMINDER - Anyone attending or participating in a KHSAA regular season or postseason event should review their symptoms before arriving. Those that are ill or displaying any symptoms of COVID-19 should stay home.

Guidance is broken into three areas:

- **REQUIRED-** These standards are required at all sanctioned contests.
- **RECOMMENDED-** These standards are best practices during all contests during the pandemic and are therefore recommended for all contests. In a few cases, these will be **STRONGLY RECOMMENDED**.
- **CONSIDER-** While these items are also best practices during this time, local site discretion should be exercised to determine if these items are practical and feasible for use at the contest.

All items in the document should be interpreted as "CONSIDER" for local consideration unless otherwise noted.

These differences in the guidance are necessitated by the differences in sports, facilities and geographic areas, which are pronounced during normal years and magnified this school year.

MASKS/FACE COVERINGS

Masks/Face coverings for non-competitors and the requirements surrounding these items are a matter of local jurisdiction.

At minimum, any local or specific masking ordinance should also include a requirement for managers to post signage and make regular announcements.

COMPETITORS

- Due to safety concerns, competitors who are considered to be aerobically exercising should not be required to wear masks during competition.

NON-COMPETITORS

- Non-Competitors, in compliance with current KDPH and CDC guidelines are recommended to wear masks in all indoor settings unless otherwise exempted (e.g., cannot wear a mask due to disability), regardless of COVID-19 vaccination status.
- In compliance with [current KDPH K-12 education guidance](#), "In general, people do not need to wear masks when outdoors, though mask use may be considered in outdoor settings that involve sustained close contact with other people who are not fully vaccinated."

PUBLIC HEALTH PROTOCOLS

- Each member school and event host is expected to adhere to public health standards regarding isolation and quarantine as well as the adopted Return to Play Protocol in the event of a positive test in a participant or team staff member.



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COMPETITION DATES, SCHEDULE AND LOCATION

DATES

The 2022 KHSAA State Archery Championships will be held Tuesday, April 19 at Ephram White Gymnasium in Bowling Green. A timetable for the championships is posted on the Archery page of the KHSAA website, and is included as a link at the end of these instructions. Gates will open for participants to check-in at 8 a.m. CT and 8:30 a.m. for the general public.

SCHEDULE

A link to the complete time schedule is located at the end of this document.

PRACTICE ROUND

There are no practice times available at the venue prior to the date of competition.

VENUE AND ADDRESS

[Ephram White Gymnasium](#)
[885 Mount Olive Rd., Bowling Green, Ky., 42101](#)

POSTSEASON AND SUBSTITUTIONS

ROSTERS AND SUBSTITUTIONS

Team rosters are maintained through the KHSAA member school website throughout the regular season. Only those archers designated to be on a school's online postseason roster as of the Monday of the first postseason week are eligible to participate and this postseason roster serves as the required eligibility listing for the team in the event of a permitted substitution. There may be no additional archers added to a school's postseason roster prior to the initial deadline.

TOURNAMENT ENTRY AND REGISTRATION

Registration for the state tournaments takes place online at the link listed at the end of these instructions. Coaches must access the created event and register ALL of the archers they want to be eligible to participate. The team size for each boys' and girls' team competition will be seven (7) to 12 archers. The girls' tournament (both team and individual) is limited to female archers only.

- Any female who participated on a boys' team at a regional tournament shall only compete in the boys' state event. Females competing in the boys' division will not be eligible for individual awards in the female division.
- There is no minimum number of contests needed to be eligible to compete in postseason.

Any changes to your previously entered list of shooters online must be reported to Joe Angolia or Betty White upon arrival.

PRE-EVENT LOGISTICS

CONFERENCE CALL

There will be a web conference for participating coaches and athletic directors prior to the event. Information regarding the call will be emailed once finalized. Participants can set up from any location to join the conference and are encouraged to join by computer to view pertinent information, maps, etc.

LODGING

Schools will arrange lodging for their contestants if needed and are responsible for all travel expenses, including lodging, for participation in the event. Have your school's or Board of Education's Sales Tax Exempt Number with you at check-in to avoid sales tax from being added to



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the hotel bill.

PARKING

Buses may park in the back corners of the general public parking lot, as space permits, or utilize the parking in front of the senior center.

Bus Drivers will be granted free admission.

VENUE LOGISTICS

WHEELCHAIR/A.D.A ACCOMMODATIONS

The KHSAA will exercise normal care and control to provide students and fans with accessible seating.

Efforts will be made to make a reasonable accommodation for those individuals who may need wheelchair access or other needs due to disabilities.

Please see Joe Angolia or Chad Collins with KHSAA for instructions.

DRESSING/LOCKER ROOMS

There will not be a designated room for teams to store equipment.

There is no changing area.

There are restrooms located inside the facilities.

SIGNAGE, BALLOONS AND NOISEMAKERS

Signs/banners are permitted at the facility, but must be handheld and be of good taste and sportsmanship.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted inside the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers of any kind are not permitted inside the facility per NFHS rules.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music is permissible, but only during pre-competition, natural and planned breaks.

ADMISSION INTO VENUE

PARTICIPANT ENTRY

Coaches will pick up a packet at the team entrance for the participating team members and certified coaches.

All team members and coaches need to arrive at the venue together for admission.

Coaches are required to be listed on the KHSAA school subdomain page and have completed all of the Bylaw 25 coaching requirements in order to be issued credentials.

Each packet will contain bag tags for the 12 participating team members which will be used for admission.

Only participants and certified coaches are allowed in the range.

TICKETS

All state archery championships tickets will be sold online via GoFan, the KHSAA's official digital ticket vendor.

The general admission price for adults will be \$12, plus electronic transaction fees that are not received by the KHSAA. Children 5-and-under will be admitted free, but still must "purchase" the free ticket through GoFan.

A link for fans to purchase the digital tickets will be emailed to the Athletic Director and head coach of each participating school to be distributed.

Tickets will be available through khsaatickets.org.

Fans are required to purchase their tickets before they arrive to facilitate entry and minimize congregation of those waiting.



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There will be no paper tickets sold at the walk-up gate or cash sales.
No screenshots shall be honored for admission at any time.

FAN ENTRY

Everyone must enter and exit through the admission gate which opens at 8:30 a.m. CT.
GoFan's training page for buying and sharing tickets is included as a link at the end of these instructions.

VENUE SAFETY

Persons who attend KHSAA events may be injured as a result of the risks inherent in being a spectator at such events.
Please advise KHSAA or venue personnel of any situation you encounter in which you or a team member feels should be addressed to minimize risk to all involved.
Any crowd control problems or acts of violence should be brought to the attention of the event staff, which will contact the appropriate authorities.
Attendance at events is a vital family and community based activity which is encouraged.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

CONDUCTING THE EVENT

FLIGHT AND RANGE ASSIGNMENTS

KHSAA representatives will place, in cooperation with the NASP Scoring Official, teams into six (6) flights.
Individual qualifiers will be assigned to a flight as close as possible to teams from their region.
Range assignments will be set ahead of time as well and sent to all schools before the date of the competition.
Arrival and warm-up times will be designated by the state manager and must be adhered to by all participating schools.

QUALIFYING FOR PARTICIPATION IN CHAMPIONSHIPS

The winning and runner-up teams at each regional competition shall advance to the state competition.
Additionally, the top three (3) scorers in both the boys' and girls' divisions that are not advancing with a team shall advance as individuals in their respective divisions.

RULES POINTS OF EMPHASIS/CLARIFICATIONS

RULES CLARIFICATIONS

Refer to the Competition Rules, which are included as a link at the end of these instructions.
Each team (consisting of a minimum seven (7) shooters) will shoot one (1) flight (three (3) 10-meter scoring ends and three (3) 15-meter scoring ends).
A school's individual scores will be combined to determine its team score.
To accommodate schools that compete in both NASP and KHSAA competitions, the NASP scoring protocol will be used.

INDIVIDUAL COMPETITION TIEBREAKER

If there is a tie for any place other than the winner, those ties shall be final.
If there is a tie for the winner, the following procedures shall be used to determine the state champion:

- Tiebreaking shall begin by counting the number of 10's, 9's, 8's, etc.



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- The archer who has more 10's shall be the winner. If a tie persists, compare the number of 9's and so on through the 1's.
- If a tie still persists, it shall remain and co-champions shall be declared and additional awards shall be ordered.

TEAM COMPETITION TIEBREAKER

If there is a tie for any place other than the winner, those ties shall be final.

If there is a tie for the winner, the following procedures shall be used to determine the state champion:

- Tiebreaking shall begin by counting the number of 10's, 9's, 8's, etc., for the top seven (7) archers of each team tied.
- The team who has more 10's shall be the winner. If a tie persists, compare the number of 9's and so on through the 1's.
- If a tie still persists, it shall remain and co-champions shall be declared and additional awards shall be ordered.

STATE EVENT OFFICIALS

The Head Official, Betty White, shall settle any disputes about rules and scoring procedures at the championships.

Mrs. White and her staff of officials will assist the KHSAA with the Archery aspects of the tournaments.

HEALTH INFORMATION

ATHLETIC TRAINERS

The Association will use the services of UK HealthCare to provide trainers for the 2022 KHSAA State Archery Championships.

Athletic training staff will be available beginning one (1) hour prior to the event and remain available throughout the day.

PHYSICAL EXAM FORM

Schools are reminded that they are responsible for ensuring parental permission to seek medical treatment is authorized for each participant.

- The Principal, Athletic Director or Head Coach can use a copy of KHSAA Form GE04 (Physical Exam Form) for this purpose.
- The form contains appropriate emergency treatment permission and should be brought for each athlete at the competition.

EMERGENCY ACTION PLAN (EAP)

KHSAA staff will, in consultation with the athletic training staff and venue personnel, develop an Emergency Action Plan (EAP) for this event and the plan will be available upon arrival from the athletic training staff.

If an athlete or fan is in need of emergency medical attention, contact the nearest KHSAA staff member, official, UK HealthCare ATC or Ephram White Gymnasium staff so emergency medical services can be reached.

An AED will be located inside the gymnasium.

INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, it is the duty of the KHSAA to make decisions in regard to postponement, rescheduling or cancelation, including getting proper notification to all teams, media outlets and schools.

Staff will utilize the KHSAA website and Twitter to provide updates as well as an emergency text notification system.

The safety of the public and participants will be the most important factor in any decision.

SPORTSMANSHIP

The KHSAA requires officials to enforce sportsmanship rules.

High school athletics emphasize positive values and all parties have worked hard to create a sense of teamwork, respect, responsibility and perspective.

We remind you that officials expect good behavior and will quickly penalize misconduct.

We encourage and appreciate your help in letting this competition reflect mutual respect among all participants and officials.



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MEDIA AND INTELLECTUAL PROPERTY RIGHTS

GENERAL MEDIA RIGHTS

For 2022, television media and other media outlets are subject to denial for entry primarily due to local COVID-19 restrictions.

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

Control of media access and location at all levels of postseason play is with the KHSAA.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for television media to record video of the contests, without pay by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, allowances shall be made for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the KHSAA and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the KHSAA has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the KHSAA and shall be equitable for all teams.

SCHOOL MEDIA CREDENTIALS

Each school is permitted one (1) school media pass at KHSAA State Championship events, valid only for a student or full-time school employee, for the sole purpose of reporting the events and for taking non-commercial pictures for yearbooks, school publications, etc.

Outside entities such as professional photographers, videographers or parents may not utilize the school media pass.

This pass must be requested in advance of the start of the event through the online system using Form SI103 which is included as a link at the end of these instructions.

TRADITIONAL MEDIA CREDENTIALS

Traditional media members (print, TV, radio, online) interested in covering KHSAA State Championship events should apply for credentials through the KHSAA's online system, which is included as a link at the end of these instructions.

The deadline to apply is ?, ? ? at 5 p.m. ET

Applications should be submitted by the editor or director at each organization.

Complete information should be submitted for all attendees (including unique email addresses and cell phone numbers), as the KHSAA will use these methods to communicate information surrounding the event.

KHSAA Media policies are outlined online at - <https://khsaa.org/news-stats-pubs/media-resources/media-credentials/>

TEAM BROADCASTS

By paying the requisite fee, each school qualifying for a KHSAA State Championship event may designate one (1) radio station or website to originate an AUDIO-only broadcast of each game its affiliated school participates in.

An official representative of the participating school shall designate to the KHSAA which station/website will be permitted to broadcast its game using SI113 (School Audio Broadcast Designation Form).

The radio station/website shall then apply for championship credentials through the KHSAA's online credentialing system.

Originating stations/websites will be subject to a media rights fee, which will be outlined through the online credentialing system.



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MEDIA RIGHTS FEE

Freelance/commercial photographers and radio stations interested in originating a broadcast of a KHSAA State Championship event are subject to a media rights fee.

Information regarding the fee for each event is available through the online credentialing system.

INTELLECTUAL PROPERTY RIGHTS

The intellectual property, corporate, broadcasting and media rights to all state championship rounds of the KHSAA postseason championships belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school may approve or sign an agreement that includes rights to state contests (delayed or live).

The Commissioner is the manager of all State Championship play.

BROADCAST/TELECAST/WEBCAST

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA.

At the state level, all negotiations for rights to a delayed broadcast, as well as any live telecast, shall be initiated with the Communications Director, and shall be approved by the Commissioner of the KHSAA.

All rights to state events belong to the KHSAA, as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

The KHSAA, through its agreement with the NFHS Network, is the only entity permitted to produce live video from State Championship events.

No other entity will be permitted to produce video, with the exception of approved media outlets solely recording highlights for news use.

No entity, including media members, may stream live video content during state level events including the use of social media products such as Facebook® Live.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

FILMING

External power sources may not be used by patrons.

Spectators may film with a hand-held camera from the spectator area, but may not in any manner transmit live video through any resource, including personal social media accounts.

Violators are subject to removal.

EVENT MERCHANDISE

KHSAA State Championship apparel will be available for sale at the event and online at the following link - khsaa.teamip.com

TeamIP is the exclusive vendor of championship apparel, please look for their display at the competition to purchase memorabilia.

No outside merchandise representative of the event may be produced by any other entity and sold or distributed inside the championship venue.

POST EVENT

RESULTS

Results will be posted and announced at the competition site and on the KHSAA website.



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TROPHIES AND AWARDS

The KHSAA will present awards for the following:

- Team championship trophies
- Team runner-up trophies
- Team third place trophies
- Team fourth place trophies
- Individual medals will be given to the top five (5) boys' and top five (5) girls' finishers

OFFICIAL KHSAA CHAMPIONSHIP PHOTOS

Official championship photos of the event will be available for purchase through the KHSAA's online photo gallery within 72 hours of the completion of the event.

FINANCES AND EXPENSES

There is no school travel reimbursement for this event.

Member schools are responsible for all expenses incurred for participation.

The KHSAA underwrites the expenses of facility rental, security, first aid, officials and event workers.

IMPORTANT WEBSITE LINKS

- [KHSAA Archery Website](#)
- [Competition Rules](#)
- [Healthy at Sports, Stage 4 - Perseverance, Guidance for Continued Practice and Competition During the Pandemic](#)
- [COVID-19 Media Guidance](#)
- [Media Credential Application](#)
- [Online Tournament Registration](#)
- [GoFan Digital Event Tickets](#)
- [GoFan Training](#)
- [Tournament Schedule](#)