



TENNIS

**2021 REGIONAL
TOURNAMENT INSTRUCTIONS
FOR MANAGERS, PARTICIPATING TEAMS AND FANS**

DRAFT

**THE INFORMATION INCLUDED WITHIN
THESE INSTRUCTIONS IS TENTATIVE AND
SUBJECT TO CHANGE**



2021 Tennis Regional Tournament Instructions

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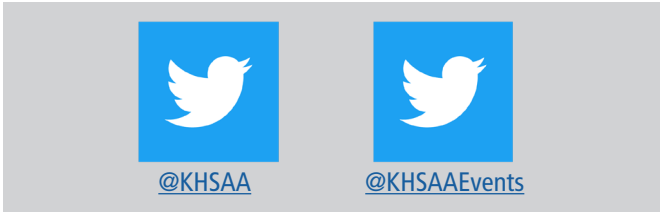
Throughout these instructions, portions that are different from previous seasons, or changed due to COVID-19, have been highlighted yellow.



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KHSAA Staff

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- Associate Commissioner Butch Cope
- Assistant Commissioner Michael Barren
- Assistant Commissioner Darren Bilberry
- Assistant Commissioner Sarah Bridenbaugh
- General Counsel Chad Collins
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- Information Technology Director Rob Catron
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- Administrative Assistant/Office Manager Kara Howard
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COVID-19 GUIDANCE

The KHSAA's complete "Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Spring Sports & Sport-Activities" document for tennis can be found at the following link: <https://bit.ly/3aVnMbX>

In addition to tennis specific guidance, this document includes guidance for all sports, officials and officiating, COVID-19 Medical Evaluation and Return-to-Play protocol, as well as the KHSAA's COVID-19 Return to Play Form. The information in this document should be thoroughly reviewed by all managers, participants and spectators attending a regional tournament.

REMINDER - Any individual with symptoms of COVID-19 shall not be admitted.

Guidance is categorized into three areas:

- **REQUIRED-** These standards are required at all sanctioned contests.
- **RECOMMENDED-** These standards are best practices during all contests during the pandemic and are therefore recommended for all contests.
- **CONSIDER-** While these items are also best practices during this time, local site discretion should be exercised to determine if these items are practical and feasible for use at the contest.

Differences in the guidance are necessitated by the differences in sports, facilities, geographic areas, and pronounced differences during normal years and magnified this school year.

MASKS, FACE COVERINGS AND SOCIAL DISTANCE

Public Health Standards and General Areas of Consideration for Both Practices and Contests by Students, Staff and all Involved

BASIC MASK/FACE COVERING INFORMATION FOR OUTDOOR SPORTS WITH LESS THAN 1,000 ATTENDEES

All individuals entering a venue before, during, and after a contest should wear a mask/face covering. (CONSIDER)

All administrators, spectators, workers, coaches and non-competitors, including substitutes, should wear a mask/face covering at all times. (CONSIDER)

A "gaiter" with multiple layers of cloth complies with this consideration provided it is properly worn covering the nose and mouth when the student-athlete is not participating and can easily slip down around the neck during participation. (RECOMMENDED)

At all practices and contests, it is expected that these standards for universal masking be applied (with the exception of the participating athletes and contest officials during actual play) at all facilities. (CONSIDER)

MASK/FACE COVERINGS DURING WORKOUTS, PRACTICES AND COMPETITIONS BY ATHLETES

A mask/face covering is permitted for all participants at any time.

If a mask becomes saturated with moisture from breathing or sweat, a coach or athlete should change into a dry mask as a wet mask is less efficient at filtering bacteria and viruses.

Masks should only be worn once during practice, workouts, or competition and then replaced with a fresh mask.

All reusable cloth masks should be cleaned, ideally in a washer with hot water and soap, and then dried before the next use.

Ironing a cloth on the highest setting possible for the material can also assist with disinfection after washing and drying.

There are now multiple commercial reusable mask options available for use during exercise.

SOCIAL DISTANCING (ALL REQUIRED WHERE PRACTICAL AND FEASIBLE)

Social distancing of at least six (6) feet shall be maintained at all times, where feasible for all involved in the contests, but required for spectators at all times.

No hugging, high fives, shaking hands, or fist bumps for support/encouragement.

Behavior shall be modeled by adults, who must insist on compliance by students.

Be mindful as we teach the students, it won't be like this forever!

CROSS-REFERENCE TO OTHER GUIDANCE

All individuals involved in the athletic program are expected to reference all guidance standards, including those in this sports-specific guidance and the All Sports Guidance document.



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If there is an ambiguity between recommended guidelines, the most stringent should apply, and deference shall be given to the KHSAA Return to Play Material as other resources amend their guidance later.

Portions of the tennis specific section of the document are included below.

SEASON LIMITATION AND CONTEST ADJUSTMENTS

The last official regular season contest can be held on the day prior to the region, unless a waiver is granted due to the early scheduling of a region upon agreement of the teams.

Postseason play, at this time, is scheduled to begin May 17 with championship play currently scheduled to end the week of May 31.

ADMINISTRATIVE AND VENUE SETUP

Activity should always be in line with the Federal Government's advised social distancing measures (defined by the Centers for Disease Control and Prevention as keeping six feet apart), including when arriving at and departing from a court. (REQUIRED)

Communicate as much information electronically prior to the match and for information that cannot be submitted electronically, develop a socially distanced method for coaches to retrieve information on site. (RECOMMENDED)

Coaches/Administrators should communicate with schools they are competing against to ensure everyone is aware of all facility rules and regulations. (RECOMMENDED)

Keep your team and your fans informed of the actions you're taking. (RECOMMENDED)

Regularly remind and encourage everyone of the need to wash hands often and adopt the other principles of a good hygiene strategy. (RECOMMENDED)

Limit the use of indoor spaces by keeping all locker room and shower areas closed. (REQUIRED)

Use every second court where practical. (CONSIDER)

Avoid sharing food, drinks or towels. (REQUIRED)

Players and coaches must bring their own water bottles (REQUIRED)

Implement ways to minimize contact between participants and crowd. (RECOMMENDED)

Athletes are permitted to wear gloves and/or masks/face coverings during competition with no restriction on color or type.

OFFICIATING (MECHANICS) (ADOPTED FOR 2020-21)

Officials and event management should follow all social distancing guidelines (pre-and-post event conferences, tabulations and posting of results). (REQUIRED)

Bring personal hand sanitizer and wash hands frequently (RECOMMENDED)

Don't share equipment. (REQUIRED)

Do not shake hands and follow pre- and post-match ceremony guidelines established by state associations. (RECOMMENDED)

Officials and other event management personnel must always wear masks/face coverings. (CONSIDER)

When providing an explanation of a ruling to a head coach, the official will meet the coach apart from others, while practicing proper physical distancing. (RECOMMENDED)

OFFICIATING (RULES) (ADOPTED FOR 2020-21)

Leave the court as soon as reasonably possible. (RECOMMENDED)

Wash your hands thoroughly or use a hand sanitizer after coming off the court. (RECOMMENDED)

No extra-curricular or social activity should take place and no congregation after playing. (REQUIRED)

Eliminate pre- and post-match handshakes. (RECOMMENDED)

DUTIES SUMMARY STATEMENT

Refer to the Kentucky High School Athletic Association Handbook rules and regulations governing tennis tournaments, which is included as a link at the end of these instructions.

You should familiarize yourself with these provisions and review them at your meetings to ensure understanding from the coaches and the management of a smooth event.



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Any required forms for your reports are included at the end of these instructions as links.

KHSAA CONTACT LIST

The primary contact for tennis is Assistant Commissioner Michael Barren (mbarren@khsaa.org).

If Mr. Barren is for some reason not available, Associate Commissioner Butch Cope (bcope@khsaa.org) is the backup contact.

REFERENCE TO TEAM ALIGNMENT

Teams are aligned in 16 regions as detailed in the competition rules.

The current alignment is available on the tennis page of the KHSAA website and included as a link at the end of these instructions.

If a team that isn't listed in the alignment desires to enter competitors, contact the KHSAA office prior to accepting the entry.

Only schools on the list of aligned teams are eligible to enter a postseason tournament.

ALLOWABLE COMPETITION DATES

The planned regional tennis tournament dates are May 17-26.

If a region or group of schools desire to start regional competition earlier than that window, ensure that all schools are in agreement and contact the KHSAA for final approval.

In order to not unfairly penalize schools that choose to conduct their regional tournament early in the window, schools may choose to hold matches after the regional date provided the match limit contained in Bylaw 23 is not exceeded.

A complete list of tournament sites and managers is available on the KHSAA website using the link at the end of these instructions.

The Tennis State Championships are scheduled for June 1-3 at the University of Kentucky's Boone/Downing Tennis Complex in Lexington and the Top Seed Tennis Club in Nicholasville.

PRE-TOURNAMENT MANAGER'S RESPONSIBILITIES

COMPLETE TOURNAMENT MANAGER'S FORM

Complete the Regional Tournament Manager's Form (GE56) to provide general information about your event. Keep KHSAA staff informed of any changes to the form after it has been submitted. A link to the form is included at the end of these instructions.

CONTACT PARTICIPATING SCHOOLS

Contact all schools in your region and inform them of your tournament schedule, entry deadline and other pertinent information.

PRE-TOURNAMENT MEETING

It is recommended that a meeting of all coaches be held prior to the start of the tournament to discuss rules and procedures.

The use of a virtual meeting is permitted and strongly recommended.

FUTURE REGIONAL SITES

Tournament Managers should review the site selection schedule with all schools in the region at the pre-tournament meeting.

If changes or corrections are made to the site selection plans, use KHSAA Form GE59 (Region) and return it to the KHSAA immediately following the meeting.

ADMISSION OF PARTICIPANTS/TEAM PARTY AND LIMITATIONS

Coaches and administrators should be given direct details about how to enter the region's host site.

This will allow for more organization on the day of the tournament and help with COVID-19 protocols.

DEVELOPMENT OF INFO DOCUMENT FOR PARTICIPANTS

Develop an information document for participants, including the schedule of events, any on-site meeting information, site specifics and directions to the venue.



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This document shall include any COVID-19 requirements or adjustments made for the event.

HOST SITE ADMINISTRATOR

The KHSAA requires a tournament administrator, other than the coach, at the host site.

Since the coach needs to devote full attention to the team, someone other than the coach must deal with any outside difficulties.

VENUE LOGISTICS

COVID-19 GUIDELINES

The host is responsible for adherence to COVID-19 guidelines in accordance with normal home site procedures.

SIGNAGE, BALLOONS, NOISEMAKERS AND BAND PERFORMANCES

Signs/banners are permitted at the facility but must be of good taste and sportsmanship.

The signs/banners must be handheld or attached in a manner not to damage the existing structure.

The signs/banner shall not cover any corporate signage or obstruct the view of patrons.

Amplified noisemakers or items that replicate game management cues are not permitted at the facility. These items include, but are not limited to: air horns, electronic amplifiers, portable sound systems, instruments that require additional electricity, game clock horns and whistles.

Artificial noisemakers (non-mechanical and non-powered) are not permitted.

Balloons, which can block the view of other patrons, are not permitted at the event.

Only venue provided amplified music and band performances are permissible, but only during pre-match, natural and planned breaks.

WATER - COVID-19 GUIDANCE

Coaches and athletes are reminded to bring their own water bottles and no community dispensers can be used.

Refer to the "All Sports Guidance" section of the "Healthy at Sports" document (<https://bit.ly/3aVnMbX>) for multiple references to water, hydration and food guidelines.

PRE-TOURNAMENT MEETING MODEL AGENDA

- Call to order
- Designate someone to record minutes
- Discuss the "KHSAA Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Spring Sports & Sport Activities" document for tennis (<https://bit.ly/3aVnMbX>)
- Discuss team party and participant admission
- Remind coaches that all participants must appear on the online roster and be designated for postseason play
- Discuss the inclement weather policy and plans
- Discuss tournament expenses (majority vote required if distribution to schools is to be made)
- Discuss provisions for providing tennis balls
- Review equipment, facility rules and other facility notes
- Conduct final draw/seed placement
- Copy brackets and provide to all teams
- Review scoring and tiebreaker rules
- Review coaching restrictions
- Detail the security and emergency action plan
- Discuss medical needs/trainers
- PA, official scorers
- Auxiliary workers: ticketing, programs, concessions, parking



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- Review sportsmanship expectations for competitors, coaches and fans
- Discuss future sites

ENTRY, ROSTERS, SEEDING, DRAW

POSTSEASON ROSTERS

Postseason participants must be designated from the freshmen, junior varsity or varsity rosters, which are maintained through the KHSAA member school website throughout the regular season.

Roster revisions must be made before the first date of the postseason when online rosters are closed and considered final.

Schools must log into the KHSAA website and designate their postseason roster, which is separate from the regular-season varsity roster.

Only participants appearing on the school's postseason roster as of the first date of the postseason are eligible to participate in any round.

There may be no additional players added to the team roster after 9 p.m. two (2) days prior to the initial entry deadline for submission of form TN103.

The online, postseason roster may be printed from the KHSAA website as the valid listing of available participants.

This roster information is also used for advance preparations for state qualifying teams.

FORM TN103 - SCHOOL ENTRY

Form TN103 must be completed and submitted to your respective Region Manager.

All initial entries for the region must be submitted using Form TN103 no later than 9 p.m., four (4) days prior to the regional meet.

By 9 p.m., three (3) days prior to the regional tournament, the manager shall distribute a list of entrants to all competing schools.

By 9 p.m., two (2) days prior the regional tournament, all coaches desiring to challenge the validity of a entry shall have notified the regional manager as to the objection, and the regional manager shall thereafter resolve and make a final determination.

FORM TN105 - PLAYER PROFILE FORM FOR SEEDING

For each qualifying participant competing in the Regional Tournament, Form TN105 must be filled out and submitted to the Region Manager (singles and doubles, which means as many as six (6) Player Profile Forms could be submitted).

It is recommended that complete season results be included with each submitted player profile form to assist with seeding and defend any seeded position.

Information from Form TN105 is critical to the preliminary procedures used in KHSAA State Tournament seeding for all advancing players.

- Player Profile Forms should be submitted to the State Seeding Committee for advancing players only.
- Those forms may be emailed to tnresults@khsaa.org.

COMPILATION OF ENTRIES

It shall be the duty of the manager to compile entries submitted by the participating teams and supervise the conduct of the seeding and draw in accordance with the wishes of the competing schools.

SEEDING AND PROCEDURES FOR REGION TOURNAMENT DRAW

For each region singles and doubles tournament, there shall be one (1) seeded player for every four (4) players entered.

Form TN105 shall be used to gather necessary initial information for seeding consideration.

Seeding shall be based on the All-Factors Method, considering each entrant's chances of winning the tournament and shall consider all reasonably available information, including rankings, standings, recent records, playing surface and particularly, head-to-head competition.



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The Region Manager shall ensure the contestants are seeded.

BRACKETS/DRAW SHEETS

The Region Manager shall be responsible for the proper placement of the seeded players in the appropriate bracket, and shall randomly draw the remaining places in the tournament.

The regional draw should follow the regulations set forth by the USTA "Friend of Court" book for seed lines and draw procedure, including the appropriate placement of seeded competitors into the bracket.

In region singles and doubles play, entries from the same school shall be placed in opposite brackets.

Regional tournaments will utilize a 32-position bracket with up to eight (8) seeded positions based off of one (1) seed for every four (4) entrants.

When more than 32 singles or doubles participants are entered, play-in matches will be utilized to advance to the opening round of 32.

- Any necessary play-in matches shall be played prior to the start date of the regional tournament for the round of 32.
- Entrants for the play-in matches will be decided by a blind draw from the non-seeded players.
- The bracket line at which the play-in match or matches feed into the 32-position bracket will be decided by a blind draw at the time the bracket is created.

POINTS OF EMPHASIS

FORMAT OF EVENT

NFHS rules will be used without exception.

COURT SPECIFICATIONS

Prepare the facility for tournament play, making sure that it meets the proper specifications according to the most recent copy of USTA "Friend at Court" book.

MATCH PLAY AND SCORING SYSTEM

All match play shall be best two-out-of-three sets, with the third set played as a super tiebreaker.

In the event of inclement weather and with the approval of the KHSAA, the manager may implement "No-Ad" scoring provided such is used in a symmetrical pod of matches.

Guidelines for "No-Ad" scoring may be found in the "Friend at Court" publication.

Each singles player and doubles team will receive one (1) point for each match that is won, beginning with the round of 32.

Play-in matches outside of the 32-position bracket will not earn team points.

A default following the development of the bracket counts as a win and is scored 6-0, 6-0.

A retired player's match is scored where it stands at the point of retirement.

If a player or doubles team receives a bye in the first round, that player or doubles team shall receive two (2) points for the next round ONLY if they win the second-round match.

If the player or doubles team with the bye loses their second round match, they will receive zero (0) points.

The school that accumulates the most points is the Regional Tournament Champion.

The school accumulating the second-most points throughout the regional tournament is the runner-up.

TIES FOR TEAM POINTS

In the case of a two-way tie in points for the regional team championship, the tie will be broken by the following method:

The team having the highest percentage of games won by all of its competitors during the tournament will receive first place.

- Example: The group of entrants from Team A plays 200 games - wins 100 games = 50%; the group of individuals from Team B plays 210 games - wins 160 games = 76%.

If this does not break the tie, the final result shall be a tie and the manager shall contact the KHSAA for trophy replacement.



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PROCEDURE FOR GETTING OFFICIALS AND FEES

All tournaments shall be played using the rules as established by the United State Tennis Association (USTA), unless modified by the KHSAA.

It is the discretion of the Region Manager, in consultation with the participating schools, as to the use of a USTA registered official for the regional tournament.

There is no established fee for regional tennis officials as this is negotiated between the manager, the USTA representative and the official.

BYLAW 22 REMINDER

REQUIREMENT TO ACCOMPANY TEAM MEMBERS

You are reminded that KHSAA Bylaw 22 requires a principal, coach or another approved individual of the school to be present along with any student-athlete who is representing a member school.

SECURITY

It is the responsibility of the Region Manager to secure adequate police protection and other security precautions as necessary.

While many schools have adequate measures in place regarding safety and security at athletic contests, all members are reminded of the importance of this provision.

The National Federation continues to remind all state associations of the importance of member schools understanding the necessity for adequate security.

Crowd control is important and we ask schools to take every precaution to protect the athletes, fans and general public. The Region Manager should ensure the supervision of fans, watching for inappropriate behavior. During sportsmanship announcements, remind fans that foul language and harassment of officials is strictly prohibited.

After the event, have the officials escorted to the locker room and/or parking lot.

While acknowledging the expense of security, it is noted that this should be an integral part of your planning process and is a KHSAA requirement at postseason contests.

MEDICAL PROVISIONS

The host school is responsible for securing medical coverage for the event, including athletic trainers and alerting local ambulance service to serve in an on-call status if such cannot be present at the competition site.

It is strongly recommended that the authorized medical coverage be staffed by individuals who can determine whether or not a suspected concussion has occurred per 160.445(3)(a) and the KHSAA Board of Control policies, page 10 of the document.

Any fees associated with providing medical coverage should be taken from gate receipts prior to any distribution.

There is no requirement that an ambulance be on site for all play, however the local administering agency shall be notified in advance and placed "on call" if an ambulance is not available on site.

The KHSAA has long recommended, and continues to recommend, that medical coverage be present at all athletic practices and contests.

Due to the unique skill set of Certified/Licensed Athletic Trainers it is recommended that one of these individuals be present at all practices and contests.

It is also strongly recommended that the member schools utilize only Certified/Licensed Athletic Trainers per the Kentucky Board of Medical Licensure, and not members of any other vocation making this claim but without this legal designation.

While acknowledging the expense of providing a Certified/Licensed Athletic Trainer, it is nonetheless noted that this shall be an integral part of your contest planning process.

EMERGENCY ACTION PLAN

All region hosts shall adhere to the KHSAA guidance document in the event that a COVID-19 symptomatic individual is detected at the event.



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Each Region Manager is expected to have and maintain an emergency action plan for their tournament which shall be practiced and referred to prior to the event.

Before starting matches, the Region Manager should identify themselves and establish a designated area where they can be reached in the event of an emergency.

INCLEMENT WEATHER PROCEDURES

STOPPAGE/POSTPONEMENT

It's the duty of the Region Manager, in consultation with the officials, participating teams and the KHSAA, to make decisions regarding re-start or re-scheduling.

In the event of stoppage or postponement, all parties must work together to ensure that all teams, media outlets and schools are properly notified.

While it's imperative that Region Managers adhere to the scheduled postseason dates, the safety of all parties involved is always the top priority.

MEDIA AND INTELLECTUAL PROPERTY RIGHTS

GENERAL MEDIA RIGHTS

At all levels of competition during postseason play, control of media access and location at those contests is with the KHSAA, and as such, there are necessary policies and restrictions concerning this event and these provisions will be vigorously enforced.

In general, management of the execution of those duties is assigned to the host KHSAA school's game manager.

The intellectual property, corporate, broadcasting and media rights to all postseason rounds belong exclusively to the KHSAA, including titling agreements and sponsorships.

No member school can sign an exclusive agreement for a postseason round (district, region, section, semi-state, quarterfinal) without agreement between the schools and approval from the KHSAA, including full compliance with NFHS Network restrictions and the KHSAA's participation within that network.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers shall make allowances for television media to record video of the contests, without play by play, at no charge as long as the sole purpose is for newscast highlights.

At all levels of KHSAA sponsored postseason events, including district, regional, semi-state, quarterfinal and state competition, managers are encouraged to make allowances for other media outlets to be admitted to the contests as long as the sole purpose is for reporting of the actions taking place at the contest and promoting the event.

Participating teams in KHSAA events shall be allowed to record the contest, for coaching purposes only, if space is available with such availability at the discretion of the tournament manager and may be required to sign a waiver indicating that the KHSAA shall be held blameless for any and all liability to those parties involved in the video recording.

Any video recording must not violate existing, acknowledged, written copyright protection or intellectual property agreements and cannot be broadcast in any form, including internet and social media.

If space is deemed available, the tournament manager has the right to designate a specific area for video recording and no video recording will be allowed outside of that area.

The determination of space availability is solely with the tournament manager and shall be equitable for all teams.

A freelance/commercial photographer is any person, including a school employee, who will capture images from the event and re-sell them to anyone, including team members, the families or the general public.

RADIO BROADCASTS

A broadcast, as used in these instructions, is a non-video, audio only, live or delayed account, including play by play, of any contest.

The participating teams must agree on what, if any, rights fee is to be charged to a radio station broadcast team (radio or online) or outlet (radio or online) broadcasting the event.



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This fee is to be included in the gross revenue prior to distribution and is payable to the host school.

TELECAST/WEBCAST INCLUDING NFHS NETWORK RESTRICTIONS

The KHSAA is a full member of the NFHS Network and as such, restrictions exist on all postseason levels.

A telecast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest over the air.

A webcast, as used in these instructions, is a video, live or delayed account, including play by play, of any contest distributed using the internet.

For district and region play, a fee schedule shall be approved annually by the Commissioner for any telecast/webcast and only those outlets paying such fee in advance shall be permitted to originate a telecast or webcast. The mandated, minimum fee will be published on the KHSAA website.

For district and region play in all KHSAA sports, a majority vote of the participating schools may set a higher fee than the required minimum and such vote may also recommend to the KHSAA that no broadcast be approved.

Any approved webcast (or telecast simulcast on a website) shall require the originator to provide a link to the telecast/website not less than 24 hours prior to the origination of the contest, and such link shall permit the Association to add the content to the NFHS Network menu of contests.

Failure of any approved webcast (or telecast simulcast on a website) to provide a link for inclusion on the NFHS Network will result in denial of approval.

The KHSAA is the only entity permitted to produce live or delayed video from state championship events including semi-state, quarterfinal and state rounds, and is the sole authority for approval of any other.

No entity, unless given prior approval by the KHSAA shall be permitted to produce video telecasts or broadcasts, with the exception of approved media outlets solely recording highlights for news use.

No host manager or school may approve live webcast or telecast of a contest, such requests shall be referred to the Communications Director of the KHSAA.

No entity, including media members, may stream live video content during postseason events including the use of social media products such as Facebook® Live.

For all postseason play, all questions regarding live or delayed broadcast or telecast policies, including requests for approval shall be referred to the Communications Director for approval by the Commissioner.

MUSIC COPYRIGHT

KHSAA schools are reminded to adhere to all music copyright laws.

EVENT MERCHANDISE

If desired by the Region Manager, TEAM IP (Official KHSAA Merchandise Vendor) may be contacted about ordering event merchandise to be sold at the regional tournament.

Contact the KHSAA for more information or indicate accordingly on the Regional Manager Information form.

POST EVENT

REPORTING RESULTS

Region managers shall submit regional results to tnresults@khsaa.org immediately following the completion of play.

Failure to report the bracket or results to the KHSAA at tnresults@khsaa.org could result in a fine to the Region Manager.

TROPHIES

The KHSAA Board of Control has contracted with Rihersds.com of Smiths Grove, Ky., to supply the official KHSAA trophies/awards for the 2020-21 tournaments.

You will receive email notification on the shipping, please select the button within that email to confirm receipt.

Upon arrival, open trophy boxes immediately and inspect them. Report any breakage or missing items directly to Rihersds at 1-800-274-4373 or email at khsaa@riherds.com.

It is a local region decision regarding any trophies or awards given in addition to those contracted by the KHSAA.



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The total cost for regional items is \$197.00 per gender.

Your package should consist of the following:

- One (1) Region Champion Trophy
- One (1) Region Runner-up Trophy
- One (1) Champion Medal for Individuals and two (2) Champion Medals for Doubles
- One (1) Runner-up Medal for Individuals and two (2) Runner-up Medals for Doubles
- Two (2) Semifinalist Medals for Individuals and four (4) Quarterfinalist Medals for Individuals
- Four (4) Semifinalist Medals for Doubles and eight (8) Quarterfinalist Medals for Doubles

COVID AWARDS PRESENTATION PROTOCOL

Utilize the following protocol for distribution of trophies and medals at the regional tournaments:

- Leave trophies boxed and allow the winning and runner-up coach to pick them up one at a time, AS THEY EXIT THE FACILITY.
- Distribute medals into envelopes and have the coaches pick them up, one at a time, AS THEY EXIT THE FACILITY. This will need to be a socially distanced, queued line allowing coaches to get any medals due to their team members.
- Be sure to have clear protocols in place for social distancing during the awards pick-up.
- The ONLY alternative option is to mail the awards to each school post tournament.

INSTRUCTIONS FOR STATE TOURNAMENT QUALIFIERS

The champion, runner-up and other two semifinalists in both the singles and doubles regional tournaments advance to the KHSAA State Tennis Championships.

Regional qualifiers will fill a 64-place single elimination state tournament bracket, regardless of the team results, for both singles and doubles.

FINANCES

TOURNAMENT FINANCIAL REPORT

All Region Managers shall submit a financial report to the KHSAA at the conclusion of the event by filling out Form GE51 (Regional Tournament Financial Report).

The forms, included as links at the end of these instructions, must be received no later than three (3) weeks following the tournament. Forms may be emailed to mbarren@khsaa.org.

TOURNAMENT COSTS

Finances and expenses are handled by the host school within policies adopted by the member schools. As you plan for your event, be mindful of the cost of officials, trophies and medals.

The participating schools shall adopt a plan for distribution of proceeds.

If there is a dispute, contact the Commissioner's office.

IMPORTANT WEBSITE LINKS

- [KHSAA Tennis Site](#)
- [Healthy at Sports, Stage 3 - Performance, Return to Competition: Considerations for Spring Sports and Sport-Activities - Tennis](#)
- [COVID-19 Media Guidance](#)
- [Competition Rules](#)
- [Current Alignment](#)
- [Regional Sites](#)
- [Boys' Regional Tournament Managers](#)
- [Girls' Regional Tournament Managers](#)



2021 Tennis Regional Tournament Instructions

- GE51 - Regional Tournament Financial Report ([DOCX](#)) ([PDF](#))
- [GE56 - Regional Tournament Manager Form](#)
- [GE59 - Application for Hosting](#)
- TN102 - Regional Results Form ([DOCX](#)) ([PDF](#))
- TN103 - Regional Tournament Entry Form ([DOCX](#)) ([PDF](#))
- TN105 - Player Profile Form ([DOCX](#)) ([PDF](#))